

Municipal Corporation, Panchkula

Financial Proposal

Sub:- Outsourcing of following activities for Municipal Corporation, Panchkula:-

- (i) Street light maintenance**
- (ii) Enforcement**
- (iii) Fire services**
- (iv) Driving of Vehicle**
- (v) Maintenance of roads**

FORMAT FOR FINANCIAL PROPOSAL

We are pleased to quote the following Service Charges in percentage on DC rates, as applicable, for the Assignment as per the scope specified in this document: .

S. No.	Name of Activity	Unit	Quoted rate in percentage (%) to be written both in figures and words
1	Outsourcing of following activities for Municipal Corporation, Panchkula:- (i) Street light maintenance (ii) Enforcement (iii) Fire services (iv) Driving of Vehicle (v) Maintenance of roads	Monthly service charges in percentage on DC rates	

Notes: -

1. The Financial Proposal is inclusive of all out of pocket expenses which may be incurred towards travel, documentation, conducting CSTF meeting in MC, Panchkula as well as communication expenses during the assignment period.
2. The financial Proposal is inclusive of all the taxes i.e. income tax, professional tax, service tax etc.
3. In case of difference in amount quoted in figures and words, the lower value would be considered for evaluation.

Signature &
Stamp of Bidder

Address: -

E-mail: -

Contact No.: -

Municipal Corporation, Panchkula

Technical Proposal

Sub:- Outsourcing of following activities for Municipal Corporation, Panchkula:-

- (i) Street light maintenance**
- (ii) Enforcement**
- (iii) Fire services**
- (iv) Driving of Vehicle**
- (v) Maintenance of roads**

FORMAT FOR TECHNICAL PROPOSAL

We are pleased to submit the technical proposal as per details given below:-

S. No.	Description of the document	Documents attached Yes/No
1	Service Providers should be registered with the Labour Department of State/Central Govt., having at least three years experience in the related field and also having ESI/EPF/PPF, Service Tax and PAN/TAN No. from the concerned departments of the Government	
2	The intending tenderers shall submit proof of solvency amounting to Rs.20.00 lakhs from a scheduled bank	
3	The intending tenderers shall submit documentary proof in support of satisfactory performance of the contract from the concerned Departments/Agencies where he has undertaken such job during the past three years	
4	The intending tenderers shall submit an affidavit duly attested by Notary Public/Oath Commissioner to the effect that the Service Provider has neither been blacklisted nor debarred by any authority	
5	Proof of annual turnover of the intending tenderers not less than Rs.1.00 crore per annum for the last three years duly certified by the Chartered Accountant.	
6	The following documents shall be submitted along with the tender duly filled and signed and complete in all respects:- (i) Registration Certificate of the Service Provider under Companies Act duly attested by the Gazetted Officer of the Government/Notary Public. OR (ii) Copies of the relevant documents if the Service Provider/firm is sole proprietary firm duly attested by a Gazetted Officer of the Government/Notary Public. OR (iii) Copies of the partnership deed duly attested by a Gazetted Officer of the Government/Notary Public. (Please submit relevant documents as applicable in your case.)	

Municipal Corporation, Panchkula

7	The intending tenderers should submit documentary evidence including contract signed in the last 4 years with performance certificate from the client to prove that the Service Provider has 3 years experience in providing manpower or providing staff for the purposes mentioned in tender notice	
8	Certification of financial competence from a nationalized bank & audited balance sheet of the last 3 years duly certified by the Chartered Accountant	
9	The intending tenderers shall submit Income Tax Return & Income Tax clearance certificates duly attested by the Income Tax Authorities for the last three years	

Signature &
Stamp of Bidder

Address: -

E-mail: -

Contact No.: -